



Dear Applicant,

Thank you for your interest in the TRIO/SSS program. TRIO/SSS is 100% funded by the US Department of Education and is therefore **REQUIRED** to verify your income and other information listed on the application itself in order to properly determine eligibility.

In order to be eligible, you must:

- Be a U.S. citizen or meet residency requirements for federal student financial assistance.
- Meet federal eligibility guidelines:
 - Be a first-generation college student (neither parent holds a four-year degree); or
 - Meet federal income guidelines; or
 - Have a qualifying documented disability
- Be enrolled at UNM-Gallup.
- Have an academic need

Below are the steps that **MUST BE COMPLETED** before you can use TRIO/SSS services. Steps **1** and **2** must be completed for your application to be considered:

- 1. Complete, sign and date the TRIO/SSS application (both sides)**
- 2. Supply required income documentation:**
 - a. Did you (or your parents) file taxes for the previous year?
 - i. **No**, complete the *Income Verification Form*, certifying that no federal tax returns were filed for the previous tax year. Signatures are needed.
 - ii. **Yes**, signed copies of taxes needed
- 3. Upon review either an acceptance or non-acceptance letter will be sent to the address listed on**



TRIO/SSS Income Verification Tax Form

Student Information

Last

First

Student UNM ID Number

In accordance with the TRIO/SSS eligibility requirements set forth by the United States Department of Education, I hereby certify that NO Federal or State tax return documenting my income / my parent's income was filed with the Internal Revenue Service for the previous tax year of _____.

I CERTIFY THAT my / my parent's TOTAL INCOME from all sources in the year of _____ was \$_____. Household Size:_____.

(Include yourself, spouse, and dependents or your parents and their dependents).

Note: If income is exceptionally low please explain below, how you supported yourself and/or your family on this income.

By signing this